



E-Safety Policy

This policy has been written to safeguard children in relation to electronic communications of all types. All early years' settings have a duty to ensure that children are protected from potential harm both within and beyond the learning environment.

The internet is an accessible tool to children in early years' settings. It is important for children to learn to be e-safe from an early age, every effort will be made to safeguard against all risks.

Any incidents that do arise will be dealt with quickly and accordingly to ensure that all children and staff continue to be protected.

Internet use will be carefully planned and targeted within a regulated and managed environment.

We aim to:

- Offer valuable guidance and resources to early years staff to ensure that they can provide a safe and secure online environment for all children in their care
- To ensure that children in our setting are not exposed to inappropriate information or materials
- Provide Internet access for the children for educational use and monitoring the websites being used by the children during nursery sessions
- To raise awareness amongst staff and parents/carers of the potential risks associated with online technologies, whilst also highlighting the many educational and social benefits

The Nursery staff are responsible for:

- Providing guidance and supervising children in online activities that will support their learning
- Staff supervising will ensure that material accessed by children is appropriate
- Staff will ensure that children know how to ask for help if they come across material that makes them feel uncomfortable
- Ensure that the Nursery Manager is informed immediately if staff or children discover unsuitable sites have been accessed on the Nursery PC or Laptop
- Ensuring adults are clear about procedures for misuse of any technologies both within and beyond the early years setting
- Ensuring that the policy is implemented and that compliance is actively monitored

All staff have a shared responsibility to ensure that children are able to use the internet and related technologies appropriately and safely as part of the wider duty of care to which all adults working with children are bound.



Staff personal mobiles:

- Little Steps Day Care Ltd allows staff to bring in personal mobile phones for their own use. Under no circumstances does the setting allow a member of staff to use this device whilst working or take their personal mobile phone into the room where children are being cared for.
- Personal mobile phones will be placed in a locker in the staff room away from the children and will only be used in lunch breaks

If a serious incident occurs such as inappropriate content is accessed, the e-safety incident log is completed immediately and all computer activity is suspended until a member of management has dealt with the incident appropriately and insured the pathway is blocked.