**PROVISION OF SERVICES REGULATIONS – Services Directive**

The Services Directive is a piece of EU legislation that is designed to allow providers of services to move more easily across the borders of EU member states and continue to provide their services. The directive is enacted into UK law via a statutory instrument – ‘Provision of Services Regulations’ (number 2009/2999). One of the requirements of the directive and the regulations is that all service providers, regardless of any movement across borders, have to provide certain information about their services to clients and those who wish to use the firm’s services. For Leapman Weiss Chartered Accountants this information is as follows:

**General Firm Information**

Name of firm: Leapman Weiss

Legal form: Partnership

Postal addresses: Building 6, 30 Friern Park, London N12 9DA

 Hillside House, 2-6 Friern Park, London N12 9BT

Telephone numbers:

Henry Leapman: 020 8446 2220

Peter Weiss: 020 8446 5703

Fax numbers - Henry Leapman: 020 8445 6485

Email: Henry Leapman: hleapman@leapmanweiss.com

 Peter Weiss: pweiss@leapmanweiss.com

Registered Offices: Building 6, 30 Friern Park, London N12 9DA

 and Hillside House, 2-6 Friern Park, London N12 9BT

**Auditing Services**

Leapman Weiss are ‘statutory auditors’ – the firm is registered to carry on audit work in the UK and Ireland by the Institute of Chartered Accountant in England and Wales.

The details of the audit registration for Leapman Weiss can be viewed at auditregister.org.uk

The firm’s audit registration number is:C008525031

The firm’s auditing activities are subject to an authorisation scheme. This comes under the ‘Audit Regulations and Guidance’ which can be found at [icaew.com/auditnews](http://www.icaew.com/auditnews). There are also the International Standards on Auditing (UK and Ireland) at [frc.org.uk](http://www.frc.org.uk/Our-Work/Codes-Standards/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditing-standards.aspx).

**VAT**

The firm’s VAT number is: 564 4257 31

**Terms & Conditions**

General Terms and Conditions – see separate section on our website headed ‘General Terms and Conditions’.

**Professional Indemnity Insurance**

In accordance with the disclosure requirements of the Provision of Servce Regulations 2009, our professional indemnity insurer is Arch Insurance Company (Europe) Ltd, 6th Floor, Plantation Place South, 60 Great Tower Street, London, EC3R 5AZ. The territorial coverage is Worldwide excluding USA and Canada. We have discussed this wording with the main PII insurer who are content with this disclosure, which is of course required by law.

**Potential Conflicts of Interest**

If a conflict of interest should arise, either between two or more of our clients, or in the provision of multiple services to a single client, we will take such steps as are necessary to deal with the conflict. In resolving the conflict, we would be guided by the Code of Ethics of The Institute of Chartered Accountants in England and Wales which can be viewed at icaew.com/regulations/ethics, Code of Ethics section 220.

**Codes of Conduct**

The principals of Leapman Weiss are bound by the Institute of Chartered Accountants in England & Wales Code of Ethics which can be found at [icaew.com/regulations](http://www.icaew.com/regulations).

As statutory auditors the principals of Leapman Weiss are also bound by the APB Ethical Standards at [frc.org.uk](http://www.frc.org.uk/Our-Work/Codes-Standards/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Ethical-standards-for-auditors.asp).