



JSD



Dance & Musical Theatre

www.jsddanceandmusicaltheatre.co.uk

Principal (UPMINSTER) Julie McAuley IDTA (AF) - Tel: 07906 286632

Principal (RAINHAM) Gemma Walczyk BA Hons – Tel: 07854 794854

TERMS & CONDITIONS

Dear Parent/Carer,

We are very pleased you have chosen JSD Dance & Musical Theatre for your child, and would like to take this opportunity of giving you all the relevant information regarding our school, which will help with the safety and well-being of your child whilst in our care.

PAYMENT

- **FEES ARE PAID BY THE TERM AND MUST BE PAID ON TIME.** Diary sheets with dates and amounts can be printed from our website or are available on class.
- Payment can be by cash or cheque. Unfortunately, due to bank charges, we must add 65p if you pay by cheque. Fees can also be paid by bank transfer **BUT THESE ACCOUNTS ARE FOR FEES ONLY:**
Upminster bank details: JSD Dance & Musical Theatre, sort code 09-06-66, account number 42235582, ref child's name.
Rainham bank details: JSD, sort code 60-11-15, account number 19319908, ref child's name.
- New pupils pay weekly for their **FIRST TERM ONLY (FIRST LESSON IS FREE).**
- **MISSED LESSONS MUST BE PAID FOR.**
- If you decide you do not want your child to continue classes at JSD, **NO REFUNDS WILL BE GIVEN FOR THE REMAINDER OF TERM.**
- If there are financial difficulties, please speak confidentially to Julie or Gemma.

CLOTHING - JSD UNIFORM AVAILABLE TO PURCHASE THROUGH US

- **Tiny Tots** – Girls wear kingfisher blue leotard and skirt with silver latin shoes (available from Pink Pointes, 1a Suttons Lane, Hornchurch RM12 6RD - opposite Hornchurch Station). Boys wear JSD T-shirt with black tracksuit bottoms and black trainers or jazz shoes or plimsolls.

- **Juniors, Seniors & Musical Theatre** - Girls wear black leggings with JSD T-shirt, JSD hoodie optional. JUNIORS **MUST STILL WEAR LATIN SHOES AND BRING THEM TO EVERY CLASS.** Seniors/Musical Theatre – black trainers or jazz shoes or plimsolls. Boys wear black tracksuit bottoms with JSD t-shirt, JSD hoodie optional, and black trainers or jazz shoes or plimsolls.

STRICTLY NO BOOTS, SANDALS OR FLIP FLOPS TO BE WORN IN ANY CLASS! If appropriate footwear is not available, they will dance in bare feet.

GENERAL RULES

- No chewing gum or food allowed during lessons.
- No fizzy drinks allowed (water or squash in a named bottle is ideal).
- Hair should be completely tied back and off their faces.
- All belongings must be clearly labelled. Staff at JSD will not be responsible for lost uniform/items.
- All mobile phones must be switched off or on silent.
- JSD endeavor to ensure your children are dancing in a safe and comfortable environment. We ask you to bring and collect your child promptly or notify us if you are running late.
- Please note that from time to time it is necessary for the teachers to use physical contact when helping to improve pupils' posture or assist in movements. This includes physical contact between students and teachers.
- If your child comes home upset for any reason – please let us know so that we can deal with the problem quickly. Even if the problem is not dance-related, we can help.
- **WE WILL NOT TOLERATE BULLYING OF ANY KIND.**
- We request that all parents, students and their families treat staff with respect as well as other students and their families.

Please make sure you complete the attached Information Slip, particularly the medical conditions, nobody would be refused on health grounds. All information is confidential, if you choose to leave JSD all information will be deleted after 3 months of leave.

All staff hold DBS Certificates and First Aid Certificates, and we have all the necessary Public Liability Insurance Cover for both Staff and your children.

We hope your child enjoys their class.

Julie & Gemma